



Camp Geneva Day Camp Handbook
36540 Via Marcia, Fruitland Park Fl. 34731
Director Karen 407-451-6497

Camp Basics-Camp Geneva is committed to providing a fun camp experience for your child. The Camp Geneva staff has been trained for the day camp your child will be attending. Camp Geneva expects the staff to represent the camp with professionalism. The camp staff is expected to be respectful, kind and committed to your child's safety and to have a great time at day camp. Day Camp ratio will be 1:15 and groups may combine depending on the activity, both staff will be present at the time.

Camp Hours- Drop off 7:30 am Pick up 6:00 pm

(Parents will not be permitted to drop off before 7:30 am. Camp pick up is no later than 6:00 pm all late pick ups will be \$1 per camper per minute)

Camp Daily Schedule:

7:30 am—9:00 am Check in

9:00 am—Rotations Begin

12:00 pm-1:00 pm Lunch

1:00-4:30 Rotations/Swim Lake or Pool

4:30– 5:00 pm Main Camp Room for pack up

5:00 pm—6:00 pm Pick up

ALL CAMPERS ARE TO BE SIGNED IN AND OUT EVERY DAY BY THE PARENT OR GARDIAN. NO CAMPER WILL BE RELEASED TO ANYONE NOT ON THE PICK UP LIST. IF YOUR CHILD IS TO GO HOME WITH ANOTHER CAMPER THERE MUST BE WRITTEN COMMUNICATION BY THE PARENT PRIOR TO PICK UP. FOR QUESTIONS CALL KAREN 407-451-6497, THERE WILL BE NO EXCEPTIONS TO THIS. EVERYONE ON YOUR PICK UP LIST MUST PROVIDE PHOTO ID TO PICK UP YOUR CHILD. IF YOUR CHILD LIVES IN THE ADJOINING NEIGHBOR AND WILL RIDE A BIKE OR WALK TO CAMP THIS MUST BE COMMUNICATED IN WRITING AT REGISTRAION AND MUST BE DISCUSSED WITH THE CAMP DIRECTOR.

Campers must be 5 years old—10 years old to attend camp

Payment:

- All payments must be paid through payment portal no payment will be accepted by staff.
- Registration is to be completed the week prior to the week your child attends camp
- **LATE PICK UP POLICY**
- If your child is a late pick up you will be charged \$1 per minute per camper you will be given a late form and expected to pay before dropping your child the next day at camp. The late fee must be paid in money order form.
- If a child is left 30 minutes past pick up the local authorities will be called. If you are going to be late call Karen to avoid this issue 407-451-6497

Medication:

- **If your child requires prescription medications it is the responsibility of the parent to fill out the medication administration form .**
- **The medication must be in the original prescription bottle with the child's name printed on the bottle**

Please list all allergies on the camp registration packet

DO NOT BRING ANY NUT PRODUCTS TO CAMP

Sick Campers:

Parents will be contacted immediately if your child is sick. It is EXPECTED that the parent or someone on the pick up list will pick up your child within **30 minutes**.

- If Your camper goes home with a fever, they must be fever free for 24 hours before returning to camp.
- If your camper has a significant runny nose you will be called to pick them up
- Head Lice your child will have to be clear of all nits and a receipt showing proof of treatment will have to be provided.
- Any contagious illness will require 24 hours of good health before returning to camp.

Mandated Reporters:

- **Camp Geneva staff are mandated reports, meaning if there is suspected child abuse of any kind the authorities will be contacted. This is state law and will be followed no exceptions. Staff will not discuss this issue with anyone to include parents or staff.**

Camp Rules:

- To maintain a safe camp environment each camper must listen and follow all camp rules.
- Respect is expected to be given to all staff, continued insubordination will not be tolerated and the camper will be given a 1 day suspension from camp.
- Hitting will not be tolerated any camper hitting staff or other campers will result in dismissal from camp with no refund.
- Minor issues will be handled with a time out approach if the camper defies the time out process parents will be notified and expected to pick up their camper.

DAY CAMP SHOULD BE FUN AND MEMORABLE, ENCOURAGE YOUR CAMPER TO BEHAVE AS IF THEY ARE IN SCHOOL. LET'S HAVE FUN AND SAFE SUMMER!

What to bring to camp:

- Spray on sunscreen and face stick
 - Staff will not be permitted to put lotion sunscreen on your child, however are happy to apply spray sunscreen.
- Water Bottle
- Lunch & plenty of snacks and drinks (No Soda)
- Swimsuit, towel & water shoes
- Back pack for all items

Please label all items, it is the campers responsibility to keep up with their belongings

Have all campers wear clothing according to the season. Camp is messy so dress your camper accordingly.

Swimming:

- Swimmers will be given a swim test. If your camper does not pass the swim test they will be required to wear a life jacket and will only be permitted in the shallow end of the pool and in wading depth of the lake. Non swimmers will not be permitted on the blob or trampoline.
- Every swimmer will be given a color coded band to wear while swimming.

CAMP GENEVA IS LOOKING FORWARD TO A FUN FILLED DAY CAMP. PARENTS ARE EXPECTED TO ENCOURAGE YOUR CAMPER TO JOIN IN AND ENJOY CAMP ACITIVIES. PLEASE LEAVE ALL ELECTRONICS AT HOME, IF YOUR CAMPER BRINGS A PHONE OR OTHER ELECTRONICS TO CAMP THE CAMPER WILL HAVE TO LEAVE IT IN THEIR BACKPACK. CAMP IS FOR ENGAGMENT AND MAKE FRIENDS.

FOR QUESTIONS FEEL FREE TO CALL KAREN AT 407-451-6497

NO PHONE CALLS BEFORE 7:30 AM OR AFTER 7:00 PM